

## **Kent County Library Board of Trustees**

### Minutes of the August 3, 2020 Virtual Meeting

Present: Elisabeth Tully, President; Valerie Overton, Vice President; Earl Runde, Treasurer; Bronwyn Jones, Secretary; Sabina Minney, Trustee; Jay Silcox, Trustee; Jacqueline Adams, Director; Chris Walmsley, Staff Member

The meeting was called to order at 5:30 pm.

Ms. Tully noted that this meeting was called to give proper attention to Ms. Overton's presentation related to the review process for the director.

Ms. Overton reviewed why the evaluation was done, how the review was conducted historically, and the timeline for the evaluation. Ms. Overton noted that feedback was critical to the process, and the delivery of feedback had a strong influence on improvement.

Following the presentation, Ms. Tully moved to not evaluate the director for Fiscal Year 2020 due to the retirement of the director. Mr. Silcox seconded the motion, which was approved unanimously.

Ms. Adams agreed to present goals for the director position at the August 31 meeting for the trustees to review.

No further business was brought before the trustees.

The meeting was adjourned at 6:00 pm.