

KENT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

Finance Committee Meeting, December 11, 2017

Present: Sarah Schut, Chairman; Charles Lerner, Trustee; Joe Harding, Trustee; Barbara Macbeth, Trustee; Earl Runde, Trustee; Jacqueline Adams, Director; Chris Walmsley, Staff Member

The meeting was called to order at 1:00 pm.

The agenda was reviewed. Mr. Lerner noted that there was no treasurer's report. A reserve policy draft was added to the agenda.

The minutes of the previous meeting were reviewed. Mr. Lerner moved to approve the minutes as submitted. Mr. Runde seconded the motion, which was approved unanimously.

Director's Report

Ms. Adams reviewed the projection, noting that the donations line was higher due to in memory contributions. Ms. Adams noted that letters had been sent for all the in memory contributions.

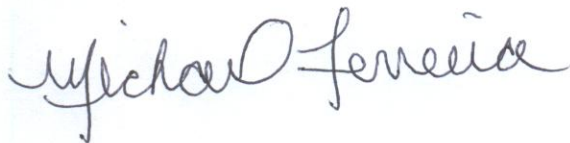
Ms. Adams informed the committee that she had found a hire for the Children's Assistant position. Ms. Adams reviewed the qualifications and search process.

Reserve Policy Draft

Mr. Runde noted that a reserve policy draft would be presented at the beginning of the new year.

No further business was brought before the committee.

Mr. Lerner moved to adjourn the meeting. Mr. Runde seconded the motion, which was approved unanimously. The meeting was adjourned at 1:11 pm.

A handwritten signature in cursive script, appearing to read "Michael O'Connell".