

SERVICES	COST
Library Card	FREE for MD residents \$10/year for out-of-state
Borrowing Materials	FREE
Digital Library	FREE
Programs & Events	FREE
Information Services	FREE
Readers' Advisory	FREE
Basic Technology Help	FREE
WiFi	FREE
Public Computer Use	FREE
In-House Laptop Lending	FREE
Homework Cart	FREE
Document Scanning	FREE
Printing & Photocopying	20¢ per page
Faxing (outgoing only)	50¢ per page
Notary Public (by appointment)	\$2 per document
Meeting Rooms	FREE for nonprofits \$25 for first 4 hours; \$10 per additional hour

For more information about KCPL's services and resources, visit kentcountylibrary.org or ask any staff member.

For general questions and research help:
referencedesk@kent.lib.md.us

To share comments or feedback about Kent County Public Library:
suggestions@kent.lib.md.us

KCPL Hours of Operation

	Chestertown	North County	Rock Hall
Monday	9a-6p		9a-3p
Tuesday	9a-6p	10a-6p	
Wednesday	9a-8p		12p-6p
Thursday	9a-6p	10a-6p	
Friday	9a-5p	10a-5p	9a-3p
Saturday	9a-3p	10a-2p	9a-1p
Sunday			



Chestertown Branch

408 High St.
Chestertown, MD 21620
410-778-3636

North County Branch

111-B1 N. Main St.
Galena, MD 21635
410-648-5380

Rock Hall Branch

5585 Main St.
Rock Hall, MD 21661
410-639-7162

kentcountylibrary.org

facebook.com/kentcountylibrary

revised 2018.06 by AW for KCPL

Kent County Public Library



Your library card is the smartest card in your wallet. Learn what it can do for you!

KCPL Library Account

Setting up a library account is easy! It's free for Maryland residents (including current Washington College students) and available to non-residents for a \$10 annual fee.

To apply, you will need:

- Current valid photo ID
- Proof of current address or documentation of no fixed address
- If under 18, a parent or guardian must co-sign

Library cards from other Eastern Shore Regional Library Consortium libraries can be used at KCPL.

Online Account Access

To check due dates, renew items, place holds, and more, log in to your library account:

- Go to kentcountylibrary.org
- Select the [Using Your Library](#) tab
- Choose [My Accounts](#) from the menu
- Use the link under [Main Account](#)

Your initial password is the last four digits of your phone number. When you log in, you can choose a more secure password.

Lending Limits

Account Type	Item Limit
Adult patron	50 total items
Juvenile patron (under 18)	25 total items
All patron accounts*	20 total DVDs 9 new DVDs 10 music CDs 10 audiobooks 1 board game

* A parent or guardian may choose to restrict a juvenile account from borrowing DVDs and board games.

Loan Periods and Fines

Materials	Loan Period	Overdue Fines* (per day)
DVDs	7 days	\$1.00
Board Games	7 days	\$1.00
Adult Books, CDs, and Audiobooks	21 days	25¢
Children's & Teen's Books, CDs, and Audiobooks	21 days	10¢
eReaders	21 days	\$2.00

* Fines are not charged on days when KCPL is closed.

Fines are charged if items are returned after their due dates. Replacement and processing fees are charged if items are damaged or lost while checked out.

Accounts with fees and fines of \$10 or more cannot be used to check out materials, but are still able to access Digital Library resources, including eBooks, and can be used to sign on to public computers.

Renewing Items

Most items can be renewed, unless they've been requested by someone else. The number of available renewals is determined by the item's home library.

Auto-renewal

Many items will automatically renew the day before they are due. Auto-renewal will **not** happen if an item:

- has been requested by someone else
- has reached its maximum renewals
- is from a library system that does not use the auto-renewal feature

In order to avoid fines, check your account online or ask to make sure your items have been renewed.

Requesting Items

If an item is checked out or at a different location, you can place a hold on it via your online account or by asking a librarian.

If you cannot find an item in the catalog, ask a librarian or fill out the "Suggest a Title" form on KCPL's website.

We cannot guarantee your request will be filled, but we are able to fulfill the majority of requests we receive.

Digital Library

Use your library card for free access to all the resources in KCPL's Digital Library, including:

- downloadable eBooks and audiobooks
- Gale Courses online classes
- test prep for AP, SAT, ASVAB, civil service, military, professional, and other exams
- scholarship search
- genealogy and family history resources
- book recommendations
- digital magazines
- movies and music
- home repair guides
- vehicle and small engine repair guides
- DIY, crafting, and hobby ideas
- general information and research
- business news and research
- career and job search resources
- community resources

Several Digital Library resources will require you to set up a free account to use the service.

If you have questions or would like a tutorial on how to use the Digital Library, please ask!