



EMPLOYMENT OPPORTUNITY

JOB TITLE:	Tech Services Director
FLSA CLASSIFICATION:	Non Exempt
SUPERVISED BY:	Executive Director
HOURS OF DUTY:	As scheduled with Saturday and evening hours as needed.
SALARY:	\$38,000+ (dependent on experience) Benefits package
GENERAL SUMMARY:	Responsible for planning and carrying out activities related to system-wide materials compiling/selection and to the overall management of the system's print, media and electronic collections. Oversees the implementation and planning of young adult programming. Also responsible for administrative work such as reporting and recordkeeping. Participates in formulating and executing goals and objectives, and participating in tasks and projects with other members of the Tech Services Department. Serves as a member of the Senior Staff, acts as Person in Charge, and regularly works the front desk.
QUALIFICATIONS:	MLS/MLIS or coursework toward degree. Three years general library experience preferred. One year supervisory experience. HTML, CSS, and high competency in computer knowledge.
SUBMISSION:	Please submit by email or postal mail: KCPL application Cover letter and resume Attention: Executive Director Arnessa Dowell adowell@kent.lib.md.us
DEADLINE:	May 31, 2021