

## **Kent County Library Board of Trustees**

### Minutes of the January 10, 2022 Meeting

Present: Erin Counihan, Trustee; Peggy McKee, Trustee; John Murphy, Trustee; Judi O'Brien, Trustee; Valerie Overton, Trustee; Jay Silcox, Trustee; Amy Sine, Trustee; Arnessa Dowell, Executive Director; Chris Walmsley, Staff Member; One Member of the Public

The meeting was called to order at 4:00 pm.

Ms. Overton noted that there were three new trustees on the board and that she was excited for the new year.

Dr. Murphy introduced himself to the trustees.

Ms. McKee introduced herself to the trustees.

Ms. Sine introduced herself to the trustees.

Ms. Overton called for the current trustees to introduce themselves.

Mr. Silcox introduced himself, noting that it was his third year as a trustees, and had been the treasurer for the previous year.

Ms. Counihan introduced herself, noting that it was her second year as a trustees, and that she was the representative to the Eastern Shore Regional Library.

Ms. O'Brien introduced herself to the trustees, noting that it was her second year as a trustee, and she had been the open meeting act compliance officer for the previous year.

Ms. Overton introduced herself to the trustees, noting that it was her fifth year as a trustee, and she had been the vice president in the previous year.

### **Election of Officers**

Ms. Overton nominated Ms. Counihan for the position of Secretary for the upcoming year. Mr. Silcox seconded the nomination, which was approved unanimously.

Ms. Overton nominated Mr. Silcox for the position of Treasurer for the upcoming year. Ms. Sine seconded the nomination. Ms. Dowell noted that Mr. Silcox had done a wonderful job as the treasurer in the previous year. The nomination was called to a vote and approved unanimously.

Ms. Overton nominated Ms. O'Brien for the position of Vice President for the upcoming year. Mr. Silcox seconded the motion. The trustees discussed the duties of the Vice President. The nomination was called for a vote and approved unanimously.

Dr. Murphy nominated Ms. Overton for the position of President for the upcoming year. Mr. Silcox seconded the nomination, which was approved unanimously.

Ms. Overton extended thanks in advance to the officers, and noted that committees and roles would be appointed at a later meeting.

### 2022 Meeting Calendar

Ms. Overton reviewed the previous schedule, which had meetings on the last Monday of the month, with holidays pushed to the following Tuesday.

The trustees discussed the finance committee meeting schedule in relation to the meeting of the Board of Trustees.

The trustees discussed the start time of the meeting.

The meeting schedule was set as 4:30 pm on the last Monday of the month with holidays and closures pushed to the following Tuesday, and no scheduled meeting for December.

The trustees discussed the format for the meeting. Ms. Overton noted that more had traditionally been accomplished in the in-person meetings compared to virtual meetings.

### Public Comment

Ms. Julie Gill expressed appreciation for being able to listen in on the process, and noted that she would appreciate a virtual option for the public to attend meetings. Ms. Gill encouraged prudent decision making related to the recent surge of COVID cases.

The trustees discussed the history of public attendance at meetings.

Ms. Gill questioned what standing committees existed. Ms. Overton informed her that the only standing committee was the Finance committee, with others being ad hoc as needed and appointed by the president.

### New Business

Ms. Dowell reviewed some organizational changes related to COVID with the trustees, noting that these would be further discussed at later meetings.

No further business was brought before the trustees.

Mr. Silcox moved to adjourn the meeting. Dr. Murphy seconded the motion, which was approved unanimously. The meeting was adjourned at 4:34 pm.

The next meeting of the Board of Trustees will be on January 31, 2022 at 4:30 pm.