

Kent County Fee Schedule

Effective April 1, 2013

Extended Use Fees

Material	Loan Period	Daily Extended Use Fee per Day
3 week books/audio	21 days	\$.25
Children's Books	21 days	\$.10
New Books	14 days	\$.25
DVD	7 days	\$1.00
eReader	21 days	\$2.00

Maximum fines per item are \$5.00, except for eReaders, which are \$10.00 maximum per item.

Service Fees

Service	Fee
Returned Check Fee	\$50.00
Notary Public	\$2.00
Printing/Photocopy	\$0.20 per page
Non-Resident Card	\$28.00 per year
Interlibrary Loan Non Pickup Fee	\$1.00 per item
eReader Tampering & Alterations	\$50.00

Damaged & Lost Material

If items are lost or damaged (no longer usable), the individual responsible for the card used to check out the material must pay the replacement cost plus a non-refundable \$5.00 processing fee for each item.

If the borrower later returns the item, we will reimburse the replacement payment, minus the \$5.00 processing fee, up to 90 days after the payment was made.

The borrower may also choose to replace the lost or damaged item with an **exact** copy of the item within 90 days, but will still be charged the \$5.00 processing fee.

All refunds will be made with a check issued by the Kent County Public Library and mailed to the borrower.

Meeting Room Fees

Library meeting rooms are \$25.00 for the first four hours and \$10.00 per additional hour.

Payment by Credit or Debit Card

Payment by Credit or Debit Card is only accepted in person and not over the phone or by other means of communication. Checks mailed to Kent County Public Library will be applied to an account after being cleared. A check mailed in for payment should indicate what the payment is for either by letter or memo.

Approved by the Board of Trustees March 4, 2013