

KENT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

Finance Committee Meeting, December 2, 2013

Present: Dick Hawkins, Chairman; Beverly Birkmire, Board Member; Richard Kalter, Board Member; Joe Harding, Public Representative; Jacqueline Adams, Library Director; Chris Walmsley, Staff Member

The meeting was called to order at 9:30 am.

The agenda for the meeting was reviewed. No changes were made.

The minutes of the previous meeting were reviewed. Mr. Harding moved to approve the minutes as submitted. Mr. Kalter seconded the motion, which was approved unanimously.

The committee discussed the Fiscal Year 2014 budget projection. The representation of targeted income and expenses was discussed.

Ms. Birkmire informed the committee of the intent to make budget adjustments based on six-month expense and income numbers.

Ms. Birkmire informed the committee that the budgeting process for Fiscal Year 2015 would be beginning around January.

Mr. Kalter moved to adjourn the meeting. Mr. Harding seconded the motion, which was approved unanimously.