

KENT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

Finance Committee Meeting, November 12, 2014

Present: Joseph Harding, Chairman; Beverly Birkmire, Board Member; Richard Kalter, Board Member; Sarah Schut, Public Representative; Jacqueline Adams, Library Director

The agenda for the meeting was reviewed. No changes were made.

The minutes from the previous meeting were reviewed and approved

Funds

\$172,869.97 in account

County funds were received on time

Friends of the Library

Friends Meeting was a full house and they reported sales from books (recent to oldest):

\$6500

\$7500

\$8500

Planning 4/28-5/4 for the next book sale.

\$42,000 approximately is being held by the Friends to be appointed for future use by the library.

Discussion of possibly requesting support for the renovations planning project.

Planning / Renovations

Planning project: no proposal as of yet from Susan – waiting for next step.

New item: signage

Discussion of signage so that when you look up from the street the library is more easily seen.

PNC Grant

\$6500 received from PNC from a grant written by Jackie to be used for children's programming.

Press release to be issued within 30 days.

Director's Increase

Jackie's review and increased based on finance committee approval.

Need to get alignment of budget with increase for future years.

Increase will be made retroactively.

Recommendation that salary increase should be allocated in advance for the budget.

Discussion of timing of personnel evaluation moving forward.

The meeting was adjourned unanimously at 3:30 p.m.