

## KENT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

### Finance Committee Meeting, April 15, 2015

Present: Beverly Birkmire, Chairman; Charles Lerner, Trustee; Sarah Schut, Trustee; Barbara Macbeth, Trustee; Earl Runde, Public Representative; Jacqueline Adams, Director; Chris Walmsley, Staff Member

The meeting was called to order at 9:00 am.

The minutes of the last meeting were reviewed. Mr. Lerner moved to approve the minutes as submitted. Mr. Runde seconded the motion, which was approved unanimously.

#### Treasurer's Report

Ms. Schut reported to the committee on the current bank balance and checks signed in March.

#### Financial Reports

The committee reviewed the financial reports provides.

Ms. Adams reviewed a set of proposed adjustments with the committee. Mr. Lerner moved to recommend the adjustments to the trustees for approval. Ms. Schut seconded the motion, which was approved unanimously.

#### Treasurer Position

The committee discussed the position of the treasurer.

Mr. Lerner moved to recommend to the Board of Trustees that the Vice President be added to the checking account and bonding. Ms. Schut seconded the motion, which was approved unanimously.

No further business was brought before the committee.

Mr. Lerner moved to adjourn the meeting. Mr. Runde seconded the motion, which was approved unanimously.

The meeting was adjourned at 10:00 am.

A handwritten signature in cursive script that reads "Beverly A. Birkmire". The signature is written in dark ink and is positioned below the text of the meeting minutes.