

Kent County Public Library Board of Trustees

Minutes of the January 7, 2013 Meeting

Present: Richard Kalter, President; Barbara Macbeth, Vice President; Beverly Birkmire, Treasurer; Dick Hawkins, Trustee; Clayton Newell, Trustee; Harry Packard, Trustee; Jacqueline Adams, Director; Chris Walmsley, Staff Member

The date on the agenda was corrected.

The minutes for the previous meeting were reviewed and discussed. Mr. Hawkins motioned that the minutes be approved. Mr. Newell seconded the motion, which was approved unanimously.

Election of New Officers

Mr. Hawkins nominated Mr. Kalter for the position of President of the Board of Trustees. Mr. Newell seconded the nomination, which was approved unanimously.

Mr. Hawkins and Ms. Macbeth were nominated for Vice President. Mr. Hawkins declined the nomination. Ms. Macbeth was approved unanimously.

Mr. Newell nominated Ms. Birkmire for Treasurer. Mr. Hawkins seconded the nomination, which was approved unanimously.

Mr. Hawkins nominated Ms. Costa for the position of Secretary. The nomination was approved unanimously.

Designation of Committees

Mr. Kalter formed a Finance Committee and appointed Mr. Hawkins as chair with Ms. Birkmire serving on the committee. Chris Maxwell was also appointed to the Committee.

Mr. Kalter formed a Community Relations Committee and appointed Ms. Costa as chair with Ms. Macbeth serving on the committee.

Mr. Kalter formed an Evaluation Committee and appointed Mr. Newell as chair with Ms. Macbeth serving on the committee.

Mr. Kalter formed a Development Committee and appointed himself as chair.

Mr. Kalter formed a Facilities Committee and appointed Mr. Packard as chair, with Ms. Birkmire serving on the committee.

Mr. Kalter appointed Mr. Newell as the compliance officer.

Mr. Kalter noted that committee meetings were not subject to the Open Meetings Act unless quorum (4) members the Library Board were present. However, as a matter of policy, he would like all committee meetings to be announced and open to the public.

Future Meeting Dates

Dates for the future meetings of the Board of Trustees were discussed. The schedule is:

January 28, 2013
February 25, 2013
March 25, 2013
April 29, 2013
June 3, 2013
July 1, 2013
August 26, 2013
September 30, 2013
October 28, 2013
November 25, 2013

Librarian's Report

Ms. Adams informed the Board of Trustees that Kristin Tidaback has been hired as the Reference Technology Librarian.

Ms. Adams informed the Board of Trustees that the finale for the 50th Anniversary of the Library was scheduled for January 19, 2013.

Ms. Adams discussed the draft of the facilities plan with the Board of Trustees.

The Board of Trustees discussed the strategic plan.

Ms. Adams announced the inception of a benefits committee to include Caroline County Public Library Director Debbie Bennett, Queen Anne's County Free Library Director John Walden, Eastern Shore Regional Library President Jackie Adams, and Kent County Public Library Trustee Barb Macbeth.

New and Miscellaneous Business

No further business was brought before the Board of Trustees

Mr. Hawkins moved to adjourn the meeting. Mr. Newell seconded the motion, which was approved unanimously. The meeting was adjourned at 10:46 am.

The next meeting of the Board of Trustees is scheduled for Monday, January 28, 2013 in the Chestertown Library Inc. Building.

