

Kent County Library Board of Trustees

Minutes of the February 19, 2015 Meeting

Present: Barbara Macbeth, President; Joseph Harding, Vice President; Sarah Schut, Treasurer; Beverly Birkmire, Trustee; Richard Kalter, Trustee; Charles Lerner, Trustee; Jacqueline Adams, Director; Chris Walmsley, Staff Member; Earl Runde; Max Ruehrmund

The meeting was called to order at 11:00 am.

The agenda for the meeting was reviewed. No changes were made.

The minutes of the previous meeting were reviewed. Mr. Lerner moved to approve the minutes as submitted. Mr. Harding seconded the motion, which was approved unanimously.

Facilities Committee Report

The Board of Trustees reviewed and discussed a proposal from Mr. Ruerhmund.

Mr. Harding moved to approve the proposal as submitted and recommended by the Facilities Committee. Mr. Kalter seconded the motion, which was approved unanimously.

Finance Committee & Treasurer's Report

Ms. Schut reported to the Board of Trustees with regard to the financial status of the library.

Ms. Birkmire moved to approved an increase to the software maintenance budget line and a decrease to the legal budget line for Fiscal Year 2015, as recommended by the finance committee. Mr. Harding seconded the motion, which was approved unanimously.

Ms. Birkmire noted that the budget and procurement policy was being examined for revision.

The Board of Trustees discussed the terminology for restricted donations to establish consistent terminology.

The Board of Trustees discussed the budget proposal. Mr. Harding moved to approve the budget submission as discussed. Mr. Lerner seconded the motion, which was approved unanimously.

Working Group

Ms. Macbeth reported that April 14, 2015 is National Library Workers Day, and that Ms. Costa has offered to provide a meal for the Library staff.

Facilities Committee

Ms. Adams reported that the Kent County Maintenance Department was looking into issues with the Chestertown Library Inc., Building heating and plumbing.

Librarian's Report

Ms. Adams reported that the Wednesday night openings were successful, with approximately 60 people in and out during the later hours.

Ms. Adams reported to the Board of Trustees about upcoming programs and events at the library.

Ms. Adams informed the Board of Trustees that the internet at the Chestertown location would be transitioned to a fiber optic connection through Sailor.

Ms. Adams noted that the One Maryland One Book selection for 2015 was *Boys in the Boat*.

Board of Trustees Priorities 2015

The Board of Trustees discussed goals and priorities for 2015.

New Business

The Board of Trustees discussed closures due to weather and how it impacted staff.

No further business was brought before the Trustees.

A motion to adjourn was brought before the Board of Trustees. The motion was seconded and approved unanimously.

The meeting was adjourned at 12:26 pm.

Wendy Carter