

Kent County Library Board of Trustees

Minutes of the July 8, 2016 Meeting

Present: Barbara Macbeth, President; Beverly Birkmire, Vice President; Charles Lerner, Treasurer; Wendy Costa, Secretary; Joseph Harding, Trustee; Jacqueline Adams, Director; Chris Roseberry, Assistant Director; Chris Walmsley, Staff Member; Suzan Globus, Consultant; Jim Wright, County Engineer

The meeting was called to order at 11:30 am.

The agenda of the meeting was reviewed. No changes were made.

Ms. Macbeth introduced Jim Wright and Suzan Globus to the trustees.

Mr. Wright reviewed the current HVAC system and the grant from the state. The trustees discussed challenges and restrictions related to the replacement and upgrade of the HVAC system.

Mr. Wright left the meeting.

Director's Report

Ms. Adams reviewed the progress of Project 2020 with the trustees.

Ms. Adams discussed the Fiscal Year 2017 capital grant for HVAC renovation and the redesign of the children's department.

Ms. Adams informed the trustees that for Fiscal Year 2018, the library was reviewing the audio visual and computer space and investigating adding a small meeting space or movable enclosure.

The trustees discussed the use of the library space, the role of the trustees in the grant process, and the role of the facilities committee.

Ms. Globus and the trustees discussed developing a plan for the library.

Ms. Birkmire moved to adjourn the meeting. Ms. Costa seconded the motion, which was approved unanimously. The meeting was adjourned at 1:04 pm.

The next meeting of the Board of Trustees will be on August 11, 2016 at 10:00 am in the Chestertown Library Inc., building.

Barbara L. Macbeth