

Maryland Public Libraries
Annual Report Requirements

FY2017

System Name, Address and Contact Information

Kent County Public Library

408 High Street

Chestertown, MD 21620

Jacqueline M. Adams, Executive Director

Names of Board Members and Director

Barbara Macbeth, President

Sarah Schut, Vice President

Charles Lerner, Treasurer

Wendy Costa, Secretary

Joseph Harding

Elisabeth Tully

Earl Runde

Jacqueline M. Adams, Executive Director

Elected Officials: County Commissioners

Ronald H. Fithian

William Pickrum, President

William A. Short

Annual Statistics for the Fiscal Year

- Total Budget **(see attached audit)**
- Total Budget by source **(See attached audit)**

Other Statistics

- Branches & Bookmobiles **(3)**
- Materials Collection **(47,685)**
- Digital Items **(71,965)**
- Materials Circulated **(120,621)**
- Registered Borrowers **(13,883)**
- Information Questions Answered **(4,306)**
- Number of Library Visits **(109,921)**
- Number of Programs/Attendance **(476/8,763)**
- ILL (received:) **(3,765)**
- Personnel **(14.0)**
- Public Access Computers **(37)**
- Public Computer Sessions **(17,728)**

2017 Highlights

Strategic Long Range plan goals were developed, implemented and achieved including:

- Evaluation of KCPL Operations by Identifying potential efficiencies and making adjustments to ensure smoother workflow, providing opportunities for employee training and growth to meet the challenges ahead and budgeting for at least one part time position.
- Energizing the library collection based on our community's preferences, a multiplicity of formats, and to increase patron engagement with the collection
- Providing services that support the technological needs of the community including the implementation of an online reader's advisory service for parents and children and an online summer reading option for parents and children.
- Enhancing library spaces to encourage collaboration, social interaction, and reading enjoyment. KCPL was awarded State Capital Grants in FY 2017 and FY 2018 to redesign of the children's department, upgrade electrical system and create a collaborative/teen area in the Chestertown Library. KCPL worked with a redesign consultant to cost out and implement Project 20/20 redesign for Chestertown to include redesign of teen area and flexible plans for current and future technologies.

- KCPL continued outreach to major organizations and civic entities. We initiated and maintained these valuable community partnerships and collaborations so that the community will better use and value library services.

The Foundation for the Kent County Public Library was again the recipient of a PNC Grow up Great Grant to support the FY17 summer reading program. This year's program was focused on reaching new users to engage them with summer reading and preventing summer slide in two ways. First, we set up an online only version of our summer program for any families who are unable to come to the library but were willing to work on their activities remotely. Second, we made a concerted effort to encourage the participation of all summer school students in the summer reading program by visiting them, hosting field trips, and taking prizes and books to them at their school.

KCPL was also the recipient of a FY17 LSTA Staff Training grant that allowed it to further the education of two staff members.

Trustee membership remained constant and their engagement remained high. Two new members: Earl Runde and Elisabeth Tully were appointed to a five year term.

The community, in the form of the municipalities, volunteers, the Friends of the Kent County Public Library, the Foundation for the Kent County Public Library and the general community continued their support.

2017 Service Highlights

Children and Teen Activities

KCPL served 5,950 patrons at 232 youth classes/events

S (Science) T (Technology) E (Engineering) M (Mathematics) activities:

- Sciencetellers
- Explore It Science
- Explore It Science Camp
- Zootopia
- STEMWorks
- Reptile Show

Children/Teen Technology Classes

- Minecraft
- Wii Gaming
- Brush Bots
- LEGO Activities

Other Programs:

- Author visit with Adam Gidwitz
- Altered Books
- Iron Chef
- Little Chefs
- Hooked on Fishing
- Preschool Obstacle Course
- Drive in Movie
- Family Fort Night
- Penguin Ice Skating
- Miniature Golf
- Pajama Story Time
- Teen Book Club
- Creepy Crafting Party
- Gingerbread Houses
- Valentine's Day Crafts
- Dr. Seuss' Birthday Party
- Star Wars Day
- Regularly scheduled Story Times, Baby Story Times and Preschool Adventures at all locations
- School visits and tours throughout the year

In addition, KCPL established an active Teen Advisory Board to assist in design a Teen area and to help develop meaningful programs for teens in our community

Adult Activities

KCPL served 2,813 patrons at 244 adult classes/events

- Author visits: Carolyn Cooper, Lucy Maddox, Martha Saxton on topics including: Descendants' Day, *Discover Your Legacy: African American Genealogy*, *Living on the Line: Blacks, Whites and Borders*,
- One Maryland One Book: book discussions, film showings, special community conversations including *What is Racism?*, *Intersection of Race & Criminal Justice*
- *Understanding the Sun* exhibits and programs in partnership with the Maryland Science Center
- Smithsonian Museum on Main Street partnership included: an exhibit on *The Way We Worked*, a *Man of all Work* discussion with Audrey Orr from Maryland Extension, and a presentation on the *Golden Age of Rock Hall Waterman*.
- Health and Wellness: Karen Huston Karydes: *Hard Boiled Anxiety*, and Fletcher Johnson *What is Yoga Therapy?*

- Roxanna Robinson reception, lecture and book signing (Annual Friends of the Library Author event)
- Kent County Health Department Mental Health Resources
- *Privacy, Identity and Online Security* with Audrey Orr
- *To Learn About Gamebooks turn to Page 45 – Choose Your Own Adventure* with Chris Klimas
- Crafts for Grown-Ups: *Create a Card, Creative Time for Grownups, Recycled Valentines,*
- Attendance at Local Business Benefits Fair
- Special National Library Week Programs
- Annual Toy Trains & Model Railroad exhibit
- Third Annual See Swap and Saving Seeds program with Maryland Extension
- Partnerships with Washington College: *What in the World is GIS? And Community Connections*

Ongoing adult classes/opportunities

- Needlecrafters group
- Monthly art exhibits by local artists
- Artist Receptions
- Four KCPL sponsored book groups and assistance provided to over 10 community book groups
- Monthly display case exhibits by local organizations
- Weekly films for public viewing and discussion
- Three Writers Groups

Partnerships: KCPL is very proud of our continued relationship with our community partners:

- Maryland Extension Service
- MD Health Connection
- Kent County Department of Social Services Job Club
- Kent Family Center: Community Baby Shower
- Bayside HOYAS (Help our Youth Achieve Success)
- Downtown Chestertown Initiative
- Kent County Chamber of Commerce: hosted a “Business after Hours”
- Sassafra River Business Council : hosted the annual meeting at the North County Branch
- League of Women Voters annual African American Month presentations
- Judy Center of Kent County
- Kent County Public Schools: Class tours and book purchases for required summer reading
- Board of Elections: Chestertown Library is a designated polling place
- SCORE classes
- Pepco hearings
- AARP Tax Preparation
- Partnered with community organizations and individuals to provide displays for timely and relevant subjects

- Chestertown Bloomsday Celebration
- Chestertown Tea Party Celebration and Storytime
- Galena Dogwood Days
- Rock Hall July 4 Parade
- Story time at Chestertown Farmer's Market
- Chess Club meets weekly in the Children's Department

Meeting Room use

KCPL made 261 meeting room reservations for 68 outside organizations with 7,345 attendees including:

- Early Voting presidential Election
- Presidential polling Place
- Kent Career Center Job Fair
- Upper Shore Beekeepers
- Workforce Development Job Fair
- Project H.O.P.E.
- Mid Shore Pro Bono
- Chestertown Garden Club
- Headstart

FY 2017 Budget

The attached Financial Statements Audit Report and Management Letters contain information on budget issues and provide significant financial highlights for FY 2017.