

Kent County Public Library Bulletin Board & Literature Rack Policy

Policy: Kent County Public Library provides Community Bulletin Board and Literature Rack spaces as a community service so that non-profits, community service organizations, and government agencies can provide patrons with timely information about local cultural, educational, civic, and charitable activities and services.

KCPL welcomes materials with information about:

- Government agencies.
- Local non-profit organizations.
- Events sponsored by non-profits that are open to the public.
- Events held to benefit non-profits.
- Local educational or cultural events.

KCPL does not post materials that are:

- Commercial advertisements for items or services for sale from businesses or individuals.
- Partisan political materials. (For example, a poster announcing an informational meeting held by a candidate or elected official open to all is acceptable. A poster encouraging votes for a particular candidate or position or announcing a fundraising event is not.)
- Religious materials designed solely to proselytize or promote worship services.
- Lost and found notices.

All materials submitted for consideration must clearly identify the sponsoring organization and must include contact information.

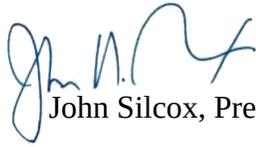
All submissions must be reviewed by a designated library staff member who will determine whether they comply with this policy. Approval to post or display materials does not indicate KCPL's endorsement of the ideas, issues, events, or organizations promoted by the materials.

Priority on the Community Bulletin Board is given to materials promoting specific upcoming events. If space permits, information about ongoing services and recurring events will be posted, but may be removed after 3 weeks.

KCPL reserves the right to remove materials at any time in order to keep information current, make space for other materials, and ensure compliance with this policy. Materials that do not comply with this policy or are posted without staff approval may be refused and/or removed.

Date: **November 27, 2023**

Signature:

A handwritten signature in blue ink, appearing to read 'John Silcox', with a stylized flourish at the end.

John Silcox, President BOT

Definition: “Community Bulletin Board” – Designated spaces at KCPL locations where fliers or posters announcing upcoming meetings and events that are open to the public and of general community interest may be posted.

“Literature Racks” – Designated spaces at KCPL locations where multiple copies of brochures and rack cards promoting local resources of general educational or cultural interest to the community may be displayed.