

Kent County Library Board of Trustees

Minutes of the January 14, 2021 Hybrid Meeting

Present: Alan Austen, Trustee; Erin Counihan, Trustee; Bronwyn Jones, Trustee; Judi O'Brien, Trustee; Valerie Overton, Trustee; Jay Silcox, Trustee; Elisabeth Tully, Trustee; Arnessa Dowell, Executive Director; Chris Walmsley, Staff Member

The meeting was called to order at 3:03 pm by Ms. Tully acting as president.

The minutes of the previous meeting were reviewed. Ms. Overton moved to approve the minutes as submitted. Mr. Silcox seconded the motion, which was approved unanimously.

Election of Officers

Ms. Tully called for nominations for the office of president. Mr. Silcox nominated Ms. Tully. Ms. Overton seconded the nomination. No other candidates were nominated. Ms. Tully was elected as president unanimously.

Ms. Tully nominated Ms. Overton for the office of Vice President. Ms. Jones seconded the nomination. No other candidates were nominated. Ms. Overton was elected as vice president unanimously.

Ms. Tully called for nominations for the office of secretary. Ms. Overton nominated Ms. Jones for the office of secretary. Ms. Tully seconded the nomination. No further nominations were made. Ms. Jones was elected unanimously.

Ms. Tully called for nominations for the office of treasurer. Ms. Jones nominated Mr. Silcox. Ms. Overton seconded the motion. No further nominations were made. Mr. Silcox was elected unanimously.

Committee Chair Appointments

Ms. Tully appointed Mr. Silcox to chair the Finance Committee. Ms. Tully called for volunteers to join the Finance Committee. Ms. Jones and Ms. Counihan volunteered.

Ms. Tully created a strategic planning implementation committee, but did not appoint a chair.

Ms. Tully appointed Ms. O'Brien as the representative to the Friends of the Kent County Public Library.

Ms. Tully appointed Ms. Overton and Ms. Tully as representatives to the Foundation for the Kent County Public Library.

2021 Meeting Schedule

The trustees discussed the schedule of meetings, setting meeting dates as:

January 25, 2021

February 22, 2021

March 29, 2021

April 26, 2021

June 1, 2021

June 28, 2021

July 26, 2021

August 30, 2021

September 27, 2021

October 25, 2021

November 29, 2021

The trustees discussed the timing of the meeting, settling on 5:00 pm for the Board of Trustees meeting, preceded at 4:30 by the Finance Committee meeting.

Ms. Tully informed the trustees that the January meeting would have an educational component related to roles and responsibilities, and that the January and February meetings would be fully virtual.

Ms. Tully appointed Ms. O'Brien as the Open Meetings Act Compliance Officer.

New Business

Director's Report

Ms. Tully introduced Ms. Dowell to the trustees. Ms. Dowell noted that the past couple weeks had been extremely busy, and that she was developing items to present to the trustees at the next meeting. Ms. Dowell reiterated that she was glad to be there and excited to be in the building.

No further business was brought before the trustees.

Mr. Silcox moved to adjourn the meeting. Ms. Jones seconded the motion, which was approved unanimously. The meeting was adjourned at 3:38 pm.