

**Maryland Public Libraries**  
**Annual Report Requirements**

**FY2015**

**System Name, Address and Contact Information**

Kent County Public Library

408 High Street

Chestertown, MD 21620

Jacqueline M. Adams, Executive Director

**Names of Board Members and Director**

Barbara Macbeth, President

Joseph Harding, Vice President

Sarah Schut, Treasurer

Wendy Costa, Secretary

Beverly Birkmire,

Richard Kalter

Charles Lerner

Jacqueline M. Adams, Executive Director KCPL

**Elected Officials: County Commissioners**

Ronald H. Fithian, President

William Pickrum

William A. Short

**Annual Statistics for the Fiscal Year**

- Total Budget (**see Attached Audit**)
- Total Budget by source (**See attached Audit**)

### Other Statistics

- Branches & Bookmobiles **(4)**
- Materials Collection, including electronic books **(49,416)**
- Materials Circulated **(137,365)**
- Registered Borrowers **(13,629)**
- Information Questions Answered **(9,183)**
- Number of Library Visits **(94,902)**
- Number of Programs/Attendance **(471/8,877)**
- ILL (received: ) **(3,354)**
- Personnel **(14.0)**
- Public Access Computers **(42)**

### Library Highlights

Goals for the second year of the Strategic Long Range plan adopted on October 7, 2013, were developed and implemented and achieved including:

- Provided a diverse collection that reflects the needs and interests of the community
- Redesigned library space to incorporate trends toward alternate formats
- Purchased NoveList Reader's advisory database
- Ensured that each staff member has technical competencies relative to his/her position in the organization
- Conducted at least 12 regularly scheduled public computer training classes including online resources at varying levels
- Conducted survey/community needs assessment on emerging technology needs of the community
- Incorporated capital grant funds into the redesign plan to include renovation of restrooms and replacement of the circulation desk in the Chestertown Branch
- Allowed selective use of main meeting room evenings and weekends
- Kept Chestertown open one night as week on a trial basis
- Offered evening programs at North County
- Partnered with Department of Social Services to meet with Case Workers and provide them with library information for distribution
- Partnered with DLLR to help prepare patrons for employment

KCPL received a waiver to continue the FY 2015 \$93,000 State Capital Grant into FY 2016 to renovate the restrooms and install a new circulation desk. An architect was hired to design the ADA restrooms and a new design was chosen for the circulation desk. Renovations will be completed by December 2015.

The KCPL Foundation was the fortunate recipient of a second PNC Grow up Great Grant. The grant was targeted to families located in our Title I school districts and focused on training for early childhood professionals, STEM initiatives, and hosting family fun nights that focused on the importance of pretend play. In addition KCPL greatly enhanced its ability to provide early learning programming by purchasing tools for creating preschool crafts and by enhancing story time with a variety of finger puppets for children to use. These family programs are extremely valuable in showing families what the library has to offer, modeling positive parent/child interactions, and teaching families the importance of purposeful play

The Chestertown Branch continued to be open on four holidays that it was previously closed to provide added hours of library service to the community and to serve as a holiday destination for appropriate programs and services. In addition the Chestertown Branch stayed open on Wednesday night on a trial basis. The North County branch allowed book clubs to use the facility after hours and held evening events

Trustee membership remained constant and their engagement remained high. Two new members, Sarah Schut and Charles Lerner were appointed to five year terms.

The community, in the form of the municipalities, the Friends, the Foundation and the general community continued their support.

### **Library Service Highlights**

#### **Technology Classes**

##### **Adults**

- Digital Drop in twice a month at Chestertown and as needed at other branches
- "Computer Connection" Classes twice a month that included: Introduction to Apps parts 1 and 2, Beyond the Basics, Search, request, organize, Introduction to Microsoft Word 2010 and Exploring the eLibrary
- Downloadables: e books, audio books, etc.
- "One on one" technology appointments with knowledgeable staff
- Computer instruction in Spanish as needed

##### **Children**

- Multiplayer Minecraft - computer gaming in a group setting, Brush Bots - robotics & circuits, SpinBots - robotics & circuits, LED Art - robotics & circuits, Makey Makey Science: creating circuits & using printed circuit boards that will control computer functions
- Storytimes (we incorporate apps on the iPad)

### Children's and Teens Highlights

KCPL served 5,673 patrons at 227 youth classes/events

- School visits and tours throughout the year
- Regularly scheduled Storytimes and Baby Storytimes at all locations
- S (Science)T (technology) E (engineering) M (Mathematics) activities : Hello Art, Meet Science; Science Unscripted; Weather the Storm; Aquatic Insects; Dragons and Dreams
- Snackable Stories, Harry Potter Read A Thon, Star Wars Reads Day, Visit from the Tooth Fairy, Polar Express, LED Art
- Teens: Wii Gaming, Teen Book Club, Button Making, Anime Art, HOYAS (Help Our Youth Achieve Success) book Club and Mock Trial, Junior HOYAS activities

### Adult Highlights

KCPL served 3,204 patrons at 271 adult classes/events

- Excellent turnout for the FOL annual author event featuring Brad Parks and “Inside the Mind of a Mystery Writer”
- One Maryland One Book events that included book groups at all location, staff member presentation, and Radio Jarocho: Live Music!
- Author events: Coffee and conversation with Andrew Jackson O’ Shaughnessy, presentations and signings with Susan Sullam, Anna Gill, Heather Davidson, William Peake
- African American Heritage: Early 20<sup>th</sup> Century African American Success, Researching Kent County African American Ancestor, Native Son: H.H. Garnett

#### **Other adult events/classes included:**

- Special National Library Week Programs
- Toy Trains & Model Railroad exhibit
- Saving Seeds (2 programs)
- Handling Stress
- Financial Rules of the Road

#### **Ongoing adult classes/opportunities**

Needlecrafters

Monthly art exhibits by local artists

Four KCPL sponsored book groups and assistance provided to over 10 community book groups

Monthly display case exhibits by local organizations

Weekly films of classic films for public viewing and discussion

Two Writers Groups

**Partnerships: KCPL is very proud of our relationship with our community partners:**

- MD Health Connection
- Kent County Department of Social Services Job Club
- Bayside HOYAS: Book club for middle school/high school students
- Downtown Chestertown Initiative
- Kent County Chamber of Commerce: hosted a “Business after Hours”
- Sassafras River Business Council : hosted a yearly meeting at the North County Branch
- League of Women Voters annual African American Month presentations
- Judy Center of Kent County
- Kent County Public Schools: Class tours and book purchases for required summer reading
- Chestertown Rotary Club
- Board of Elections: Chestertown Library is a designated polling place
- SCORE classes
- Pepco hearings
- AARP Tax Preparation
- Partnered with community organizations and individuals to provide a displays for timely and relevant subjects
- Chestertown Book Festival
- Galena Dogwood Days Parade
- Rock Hall July 4 Parade
- Story time at Chestertown Farmer’s Market
- Chess Club meets weekly in the Children’s Department
- University of Maryland Water Clinic

**Meeting Room diverse use:**

- Washington College CV Starr WWII Project
- Coast Guard Safe Boating
- River Warrior Yoga
- Mid Shore Pro Bono
- Chestertown Garden Club
- Karate Club

**FY 2015 Budget**

The attached Financial Statements Audit Report and Management Letters contain information on budget issues and provide significant financial highlights for FY 2015.