

Kent County Library Board of Trustees

Minutes of the April 15, 2015 Meeting

Present: Barbara Macbeth, President; Joseph Harding, Vice President; Sarah Schut, Treasurer; Wendy Costa, Secretary; Beverly Birkmire, Trustee; Richard Kalter, Trustee; Charles Lerner, Trustee; Jacqueline Adams, Director; Chris Walmsley, Staff Member; Earl Runde, Jon Ebersol

The meeting was called to order at 10:45 am.

The agenda of the meeting was reviewed. Ms. Birkmire added New Business.

The minutes of the previous meeting were reviewed. Mr. Lerner moved to approve the minutes as submitted. Ms. Birkmire seconded the motion, which was approved unanimously.

Mr. Ebersol presented to the Board of Trustees with regard to health care benefits for employees.

Finance Committee & Treasurer's Report

Ms. Schut reported to the Board of Trustees about the bank balance and checks signed.

Ms. Birkmire moved that the budget for fiscal year 2016 be approved as recommended by the Finance Committee. Mr. Lerner seconded the motion, which was approved unanimously.

Ms. Birkmire moved to add the vice president to the bonding and check signing responsibilities as recommended by the Finance Committee. Mr. Lerner seconded the motion, which was approved unanimously.

Ms. Birkmire moved to approve adjustments to the fiscal year 2015 budget as recommended by the Finance Committee. Ms. Costa seconded the motion, which was approved unanimously.

Ms. Birkmire informed the trustees that the presentation to the commissioners had gone well.

Facilities Committee

Mr. Harding informed the Trustees that the Library was moving forward on the circulation desk, with a plan identified and that the layout of the desk was being worked on.

Mr. Harding reported that the Friends of the Library had agreed to approve the cost of new flooring for the circulation area when an estimate was available.

The Board of Trustees discussed the lease for the North County Branch location.

Mr. Kalter moved to close the North County Branch of Kent County Public Library. There was no second.

Project 2020

The plans for the bathroom were discussed as presented by MRArchitects.

Friends of the Library

Mr. Harding discussed the Friends of the Library meeting with the Board of Trustees.

Director's Report

Ms. Adams reported to the Trustees that capital grant applications for fiscal year 2017 were due by June 1, 2015.

Ms. Adams circulated the schedule of summer reading events and programs.

New Business

Ms. Birkmire noted that the evaluation form for the director would be distributed at the May meeting of the Board of Trustees.

No further business was brought before the Board of Trustees.

Mr. Lerner moved to adjourn the meeting. Ms. Birkmire seconded the motion, which was approved unanimously.

The meeting was adjourned at 12:24 pm.

Barb Macbeth, President